

MASTER OF SOCIAL WORK – SEMESTER THREE

Third Semester			
S. No.	Name of Subject	Credits	Total Marks
1	Rural Community Development	6	100
2	Mental Health and Social Work	6	100
3	Family Social Work	5	100
4	Administration and Management of Social Welfare Organizations	5	100
Total		22	

Subject Name: RURAL COMMUNITY DEVELOPMENT

Objectives:

- To understand the meaning and problems of rural community development.
- To understand the history, philosophy, principles, objectives and skills of rural community development.
- To appreciate the role of various stakeholders of rural development

Unit 1:

Concepts of Rural Community - Rural Development. Rural Community Development: definition, concepts, philosophy, objectives and scope. Models and Approaches to Rural Community Development.

Unit 2:

History of Rural Community Development in India - Early pioneering period - Sriniketan, Marthandam, Gurgaon and Gandhiji Wardha project and Post Independence period. Five Year Plans and Rural Community Development. Impact of Globalisation on Rural Development. Right to Information on Rural Development.

Unit 3:

Analysis of Rural Problems: Poverty, Unemployment, Malnutrition and Hunger, Ill health, Shelter, Migration, Illiteracy, Discrimination, Exploitation, Neglect, Ignorance, Vulnerability.

Unit 4:

Community Development Administration: Organization and administration of Community Development from Village to National levels - Components of Block Administration, development programmes and their co-ordination. Functions of BDO and other functionaries, E-Governance in Rural Development. Concept of Democratic Decentralization: Panchayati Systems and Historical perspectives in Local Self Government, Balwantrai Mehta Committee Report, 73rd Amendment of

Constitution, Three Tier System administrative set-up and functions: finance, elections and problems of Panchayati Raj.

Unit 5:

Role of Self-Help Groups, Commercial Banks, Rural Banks, Industries, Non-Governmental Bodies and United Nations Bodies in Rural Community Development. Role and skills of a Community Development Worker: identification and working with leaders, resource mobilization, organizing people, working in groups, networking, influencing Panchayat bodies, lobbying and advocacy.

References:

1. Agarwal, A.N. 2001. Indian Economy; Nature, Problems and Progress. New Delhi: Vikas Biraj Praksah, New Delhi
2. Chambers, R. 1983. Rural Development: Putting the Last First. Harlow: Longman,
3. Datt & Sundaram. 2002. Indian Economy. New Delhi: S. Chand & Co.
4. Desai, A.R. 1995. Rural Sociology in India. Bombay: ISAE
5. Dubhashi, P.R. 2000. Rural Development Administration in India. Mumbai.
6. Jain, S.C. 1998. Community development and Panchayat Raj in India. Chennai: Allied Publishers Ltd.
7. Jain, S.C. 1998. Rural Development Institute and Strategies. New Delhi: Rawat Publications.
8. Riley, John M. 1995. Stakeholders in Rural Development. New Delhi: Sage Publications.
9. Sachinanda and Purnendu. 2001. Fifty Years of Rural Development in India. Kolkatta: Firma KLM Pvt Ltd.
10. Singh, Katar. 1986. Rural Development – Principles, Policies and Management, New Delhi: Sage Publications.

Subject Name: MENTAL HEALTH AND SOCIAL WORK

Objectives:

- To understand the need and relevance of social work in the field of mental health
- To familiarize with the common problems that affect the mental well being of various groups of people.

Unit 1:

Psychiatric Social Work: History and scope of psychiatric social work; changing perspective of psychiatric social work; changing trends in mental health care; India view of mental health and well being.

Unit 2:

Life – stress and Coping: Stress and Mental health problems especially among children adolescents, women, workers, elderly and related to physical illness, coping with stress and crise; use of internal and external resources in coping. Family support for coping.

Unit 3:

Psychiatric Assessment: History taking and mental status examination, psycho social and multidimensional assessment of mental disorders in psychiatric social work. Common Mental Disorders – symptoms, causes and treatment of Neuroses, Psychoses Psycho Physiological Disorders, Personality Disorders.

Unit 4:

Alcoholism, Drug abuse and Suicide. Mental Retardation and Alzheimer's disease, sexual deviation, epilepsy, culture bound syndrome.

Unit 5:

Childhood Disorders: Autism & infantile schizophrenia, attention deficit and hyperactivity disorder, behaviour and habit disorder, disorders associated with eating, speech and sleep, scholastic backwardness, identity crisis.

References

1. Abelin, T. Brzenski and V.D. Carstairs. Measurement in Health Promotion and Protection. Copenhagen: WHO.
2. Alderson, M. 1983. An Introduction to Epidemiology. 2nd Ed. London: Macmillan.
3. Bhattacharya, Sanjay Dr. 2008. Social Work: Psycho-Social and Health Aspects. New Delhi: Deep & Deep.
4. Francis, C. M. 1991. Promotion of Mental Health with Community Participation. Kerala: The Center for Health Care Research and Education.
5. Jay, Pee. 1994. Diagnostic and Statistical Manual of Mental Disorders (DSM IV). New Delhi: Oxford Press.
6. Kaplan, Saddock. 1994. Synopsis of Psychiatry 7th Ed. New Delhi: BI Waverly Pvt. Ltd.
7. Kappur. M. Sheppard. Child Mental Health-Proceedings of the Indo-US symposium.
8. Mane P. & Gandevia K. 1994. Mental Health in India Issues and Concerns. Mumbai: Tata Institute of Social Sciences.
9. Shepherd, Michael et al. 1971. Childhood Behaviour and Mental Health. London: University Press.
10. World Health Organization. Geneva. 1992. The ICD Classification of Mental and Behavioural disorders, Clinical Description and Diagnostic Guidelines; Oxford University. Press

Subject Name: FAMILY SOCIAL WORK**Objectives**

- To understand the family structure and dynamics for effective intervention
- To get to know the changing patterns, relations and structures in the family and the problems that emerge therefrom.

Unit 1:

Theoretical and conceptual frame works to study family. Origin and evolution of family and marriage. Ideology of family rights and responsibilities

Unit 2:

Normative family functions and structure and changes. Normative family and marriage functions and structure, ethnicity and socio-economic background, Social changes and family -Implications for the family and its members.

Unit 3:

Alternative Family and Marriage Patterns and Structures. Dual earner / career families. Single parent families. Female headed households. Childless families. Reconstituted / step families. Consensual unions. Homosexual families

Unit 4:

Socialization of the Child in the Family, Family interactions, Family development, Family life cycle

Unit 5:

Contemporary Problems in the Family: causes, types. Family Assessment and family problem assessment: Methods and its implications; Family therapy.

References

1. Desai, M. (ed), 1994. Family and Intervention: A course Compendium. Bombay: Tata Institute of Social Sciences.
2. Engles, F. 1994. Origin of the Family, Private Property and the Status. Bombay: People's Publishing House.
3. Haritman. A. and J. Laird. 1982. Family Centered Social Work Practice. New York: Free Press.
4. Horchschild. A, 1989. The Second Shift: Working Parents and the Revolution at Home. New York: Viking.
5. India: Ministry of Welfare 1994. India's Commitment of Family Well Being, An Overview of the Report of National Seminars on the International year of the family. Bombay: Tata Institute of Social Sciences.
6. Khasgiwala, A. 1993. Family Dynamics: Social Work Perspectives. New Delhi: Anmol Publishers.
7. Klein, D. M. and White, J. M. 1996. Family Theories: An Introduction. London: Sage Publications.

Subject Name: ADMINISTRATION AND MANAGEMENT OF SOCIAL WELFARE ORGANIZATIONS

Objectives

- To acquire Knowledge of the basic process of administration
- To understand the procedures and policies involved in establishing and maintaining social welfare organizations

Unit 1:

Social Welfare Administration: Definition, Principles and scope, democratic nature of social welfare administration. Delegation, decentralization and participation. Management by objectives as applied to social welfare administration.

Unit 2:

Basic Administration Processes: Planning, Organizing, staffing, decision-making, coordination, communication, monitoring, evaluation, public relations and networking.

Unit 3:

Financial and Office Administration: Budgeting, accounting, auditing, fundraising, office procedure and record maintenance.

Unit 4:

Social welfare Organization: Registration of Societies and Trusts: Societies Registration Act XXI of 1860, Indian Trust Act 1882. Foreign Contribution and Regulation Act – 1976. Laws related to income tax exemptions, receiving donations and grants. Functions and responsibilities of governing board, committees and office bearers. Legal compliance. Organizational structure, functions, programme of Central Social Welfare Board and state Social welfare Board.

Unit 5:

Personnel Administration: Manpower planning, induction, training, supervision, staff welfare, service condition and staff morale, problems faced by social work organization. Laws related to personnel management.

References:

1. Banerjee, Shyamal. 1981. Principles and Practice of Management. New Delhi: Oxford & IBH Publishing Co. Pvt.Ltd.
2. Bhattacharya, Sanjay. 2006. Social Work Administration and Development. Jaipur: Rawat Publications.
3. Chowdhry, D.Paul. 1992. Social Welfare Administration. New Delhi: Atmaram and Sons.
4. Encyclopaedia of Social Work. Vol I & III
5. French, Wendell L., Cecil H. Bell, Jr. & Veena Vohra. 2006. Organization Development (6th Edn.) New Delhi: Dorling Kindersley (India) Pvt. Ltd.
6. Goel. S.L. & R.K. Jain. 1998. Social Welfare Administration. Vol. I & II. New Delhi: Deep & Deep Publications.
7. Lalitha N V. 1981. Financial Assistance to Voluntary Organisations for Development. New Delhi: NIPCCD.
8. Sarita Sharma, Basotia G.R.Popalia A.K. 1997. Management, Function, Financial Planning and Policy. New Delhi: Kanishka Publishers
9. Shankaran R & Rodrigues: A handbook to the Management of Voluntary Organisations. Madras: Alpha Publishers.
10. Skidmore, Rex and Miltons G. Thackeray. 1976. Introduction to Social Work. London: Prentice-Hall International.